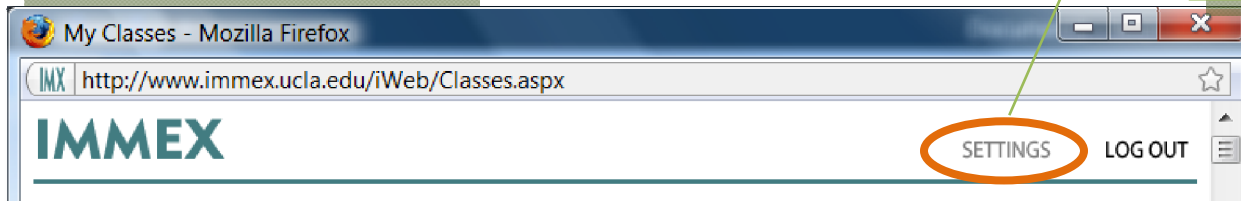


# Step-by-step Guide To Changing Time Zone Preference

1. Log in to IMMEX.



2. Click on Settings.

3. Under Time Zone Option, select your preferred Local Time Zone and click Apply.

4. All date / time will be displayed in your preferred time zone.

The screenshot also shows the 'Active Classes' section on the left, with 'Mrs. Moore's Math' and '075507' listed. The 'Mrs. Moore's Math' entry has its expiration and remaining time circled in orange.